

# Delete

This function deletes data elements from a genealogy.

The screenshot shows a dialog box titled "Tag deletion from the genealogy". It has a question mark icon in a circle on the left. The main area contains a text input field with "BURI" entered, labeled "Tag or Tag Path to be deleted". Below this, under "Entities to be considered", there are checkboxes for "Individual (29)", "Family (0)", "Multimedia (0)", "Note (0)", "Source (0)", "Repository (0)", "Submitter (0)", and "All categories (0)". The "Individual (29)" checkbox is checked. Below the checkboxes is a "Delete empty values only" checkbox, which is unchecked. At the bottom, there are two list boxes. The left list box is titled "List of all existing tags" and contains: ABBR (9), ADDR (1), ANCI (10), ANUL (1), BAPM (1), BIRT (155), BURI (29) (highlighted), and CHAN (362). The right list box is titled "Selected tag values from criteria (29)" and contains: Burial: aft 18 Nov 1969 Brookline, , Norfolk County, MA, USA; Burial: 25 Nov 1963 Arlington, 22209, Arlington County, VA, USA; Burial: aft 13 May 1948 Chatsworth, , Derbyshire, Angleterre, England; Burial: Malden, , Middlesex County, MA, USA; Burial: Brookline, , Norfolk County, MA, USA; Burial: aft 25 Apr 1984 Brookline, , Norfolk County, MA, USA; Burial: Winthrop, , Suffolk County, MA, USA; and Burial: 23 Nov 1858 Cambridge, , Middlesex County, MA, USA. At the bottom right are "Delete" and "Cancel" buttons.

## Description

Your genealogy information is stored in a **Gedcom** file.

In this file, each piece of information is stored in a data element called a **Property**. Example: Name, date of birth, place of marriage, etc.

Each property is referenced by a tag. A tag is the name of the data element. See the page about the **tags** for more details.

The Delete function is a tool to delete a tag everywhere in your genealogy.

You can choose to delete any tag, for all categories of entity or only some of them, and you can also choose to only delete those that are empty, i.e. that have no value.

Underneath your choices, you can see the list of existing tags in the genealogy on the left hand side, and the list of tag values that would be deleted if you continued and pressed Delete.

## Usage

Start this tool using the Edit Menu > Delete.

The window shown above appears.

Enter the name of the tag to delete.

Indicate whether the deletion should only be done for a certain type of entity.

And then check or not the box depending on whether you want to delete this label only if it is empty or even if it is filled in.

The deletion takes place as soon as you press the Delete button. There is no alert.

If you want to go back, press the Undo button on the toolbar or hit Ctrl + Z.

For example, you can delete all empty dates in individual and families events, and keep the other ones.

You would then indicate "**DATE**" in the tag field, you would only check the "**Individual**" and "**Family**" boxes, and you would check the box "**Delete empty values only**".

## Customization

There is no customization of this function.

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